



A BODY OF AFFILIATED PAST APEXIAN GROUPS

APEX 40 CONSTITUTION

Amended 3 May 2008

NAME

The organisation shall be known as Apex 40 and is the body of Affiliated Past Apexian Groups.

OBJECTS

- To foster fellowship among Past Apexians
- To retain friendships made in Apex
- To assist Apex when asked and not undertake activities in opposition to Apex
- Apex 40 is a non-party political and non-sectarian organisation.

MEMBERSHIP

Membership shall be open to:

- Ex-Apexians or ex- World Council members, who have reached the normal retirement age of their respective organisation.
- Apexians elected to Life Office of Apex.
- Partners of eligible members.

EMBLEM

The Official Emblem of Apex 40 shall be an equilateral triangle with a line horizontally across, above which is printed "APEX" and below the line "40". Above the word "APEX" shall appear another equilateral plain triangle, while in the bottom corners of the main triangle will appear further triangles with the apexes removed. Colouring shall be blue on a yellow background. The use of any other Apex emblem or representation of it is not permitted without firstly the approval of the Apex National Executive Committee or similar body. The emblem is basically for a means of communication and recognition and is not to be used commercially without the joint approvals of Apex 40 National Board and the National Executive Committee of Apex.

BRANCHES

Branches affiliated with Apex 40 may be formed with members drawn from a number of geographically linked Apex Clubs (wherever this is possible), or from an individual Apex Club. Branches shall be autonomous in operation but must subscribe to the Objects and Constitution of Apex 40. All branches are to hold an Annual General Meeting between 1 October and 30 November each year at which Office-Bearers are elected and Annual Branch Subscriptions set.

MEMBERS AT LARGE

Where it is not practicable or otherwise to join an Affiliated Branch, a person who satisfies the membership requirements may join Apex 40 as an individual and shall be known as a Member at Large

USE OF NAME

Properly constituted Branches may be given permission to use the name Apex 40 by the Apex 40 National Board or may use a suitable name of their own choice.

AFFILIATION FEE

Branches and Members at Large shall annually pay an Affiliation Fee, determined by the Annual General Meeting each year to cover postage and other operating costs. The Apex 40 Treasurer shall present a Budget and Fee recommendation to the Annual General Meeting for adoption. Such affiliation fee is to be paid to the National Treasurer by 31 December each year.

ANNUAL GENERAL MEETING

The Annual General Meeting shall be held between March and June each year and at least one month (thirty days) notice shall be given in writing to each Affiliated Branch and each Member at Large. This notice shall contain the date, time and venue of the Annual General Meeting together with notice of any proposed business to be conducted. The meeting shall be held where possible as part of the program for the rort.

The ordinary business of the Annual General Meeting shall be:

- To confirm the minutes of the previous Annual General Meeting
- To receive reports from the President, Secretary/Treasurer and International Relations Officer
- To vote on the Treasurer's Budget and Fee recommendations
- To elect members of the National Board
- To elect the Host Branch for forthcoming Rort
- To vote on any general business submitted to the secretary in writing 60 days prior to the Annual General Meeting.

RORT AND POST RORT ACTIVITIES

A "Rort" is a weekend of fellowship which shall be held each year between March and June. The host branch may also arrange "Post Rort Activities" for the days following the "Rort". The host branch shall be responsible to the Apex 40 National Board for the organisation and all arrangements of the "Rort" and "Post Rort Activities". Host Branches shall be appointed by an Annual General Meeting at least one year in advance by simple majority vote. If no host Branch offers to arrange the Rort, the National Board shall have power to seek and appoint a host branch.

The National Board shall:

- Allocate a float of \$500 to the Host Branch upon appointment. (Usually two years in advance of the designated Rort.)
- Allocate a further float of \$1000 to that Host Branch at the next AGM. (One year in advance of their designated Rort.)
- The total float of \$1500 shall be returned to the National Board during the Annual General Meeting pertaining to that Host Branch's Rort.

RORT HOST BRANCH

- Branches wishing to organise a Rort on behalf of the Organisation and its members will submit a nomination to the National Board to be voted on at the Annual General Meeting.
- The Host Branch shall submit a proposed budget for the Rort and Post-Rort Activities to the National Board.
- The Host Branch shall have a Rort Organising Committee of which the National President is a Member, ex officio.
- Within two months after the Rort the Host Branch Rort Organising Committee shall submit to the National Board relative to that Rort a statement of receipts and payments for the Rort and Post-Rort Activities.
- The Rort and Post-Rort Activities should be organised with the intent of being profit neutral. If a profit is realised the Rort Organising Committee is to make a recommendation to the National Board as to where the excess should be donated.
- In the event of a loss being sustained the Host Branch may seek the assistance of the Organisation

NATIONAL BOARD

The Annual General Meeting of Members shall appoint a National Board each year. The National Board shall be a minimum of four Members comprising:

- President
- Vice President or Immediate Past President
- Secretary/Treasurer
- International Relations and Apex Australia Liaison Officer

All of whom should be financial Members of a financial Affiliated Branch or financial Member at Large.

Election shall be by simple majority of Members present and entitled to vote. Election may be by show of hands or secret ballot as determined by the Meeting. Nominations shall be submitted to the Secretary in time to circulate with the Notice of Meeting. If insufficient nominations are received by the due date, nominations may be called during the Annual General Meeting. All positions shall become vacant each year and retiring Office Bearers may be re-elected with the exception of President who shall not serve for more than two consecutive terms. During the President's first term, nominations in writing should be submitted to the secretary for the position of Vice President, who shall be elected at the next Annual General Meeting, serving one term, and then may be elected, to the position of President. The outgoing President shall serve for one term as Immediate Past President.

VOTING RIGHTS

To be eligible to vote at an Annual General Meeting of the Organisation, the person must be a financial Member of a financial Affiliated Branch, or financial Member at Large.

DUTIES AND POWERS OF NATIONAL BOARD

- It shall maintain a dialogue with Apex at the National level
- It shall be the liaison body for contact between Apex 40 and other organisations, or individuals
- It will encourage expansion and assist Branches when and where possible
- It will communicate items of interest to Branches by means of a newsletter "Roaring 40s"
- It will be the body responsible for the running of the RORT through a Host Branch and shall arrange the business and calling of the Annual General Meeting
- It shall manage the finances of Apex 40
- It may conduct its business by decisions made at meetings of the National Board, by letter, phone, or other electronic media
- Decisions shall be by simple majority vote
- It shall have power to co-opt when necessary.

REGISTER OF MEMBERS

The National Secretary shall keep and maintain a Register of Members in which shall be entered the full name and address of every Member.

NEWSLETTER

The National Board shall arrange for the publishing and distribution of a newsletter known as Roaring 40s which will form a communications link between Affiliated Branches, Members at Large and the National Board. Publication will be from time to time as the need arises, but not less than three times a year. (Branches may have their own newsletters or meeting notices as required).

BRANCH ACTIVITIES

Branches are autonomous and may arrange their own activities as they wish. Branches may set their own fees to cover running costs. Functions should be self-supporting. Branches should inform the National Board each year of the name, address and telephone number of the Branch President, Secretary and a list of financial Members and their addresses.

APEX LIAISON

Bearing in mind the object "To assist Apex when asked", Branches should make Apex aware of their willingness to help when asked. Apex 40 Members should not force assistance on Apex Clubs unless asked to help, nor should Branches undertake activities in opposition to Apex. (Activities such as adjudication of debating and public speaking contests, assistance with recruiting of new Apex members, help with forming new Apex Clubs and obtaining commercial sponsorship, are all areas where Apex 40 members can be of real assistance to Apex Clubs).

LINKS WITH OTHER EX-WOCO BODIES

Recognising the benefit of the "Apex Ideal" of "promoting International Understanding and Friendship", Apex 40 Members shall be encouraged to meet and liaise with members of other ex- World Council of Young Men's' Service Clubs Associations.

The National Board shall seek information and liaison with these bodies whenever possible.

CHANGES TO THE CONSTITUTION

Changes to the Constitution may only be made at an Annual General Meeting of Members. Voting on such changes shall be by a simple majority of Members present and entitled to vote. Written notice of any proposed changes shall be submitted to the secretary 60 days before the Annual General Meeting.

WINDING UP

In the event of winding up of Apex 40, any monies held by the organisation after discharging all liabilities will be paid to a nationally recognised charity, or to the Association of Apex Clubs National Presidents Discretionary Fund or similar fund within Apex Australia.

Amended at the Annual General Meeting at Cicerellos, Fremantle, Western Australia on 3 May, 2008.